



BARNLSLEY ROAD CLUB - CONSTITUTION

1 – Definition of “The Club”

- 1.1 That “The Club” shall be called the Barnsley Road Club and shall consist of an unlimited number of members.
- 1.2 The Barnsley Road Club colours shall be, White, Black & Turquoise with Barnsley Road Club badge.
- 1.3 The kit should be published with all governing bodies where this is necessity to demonstrate the ‘current’ kit

2 – “The Club” Purpose

The purpose of “The Club” is

- 2.1 the furthering of the interests of all forms of cycling
- 2.2 that it welcomes all types of cyclist, & to ensure that all present and future members receive fair and equal treatment.
- 2.3 that it shall be open to all persons irrespective of ethnicity, nationality, sexual orientation, religion or beliefs, or age, sex, or disability.
- 2.4 to be mindful that certain information and data is sensitive and it should operate at all times with appropriate practices sympathetic to that.

3 – Orderly running of “The Club”

3.1 The business of “The Club” shall be carried out by an Executive Committee composed of the following,

- President and/or Chairman
- General secretary
- Treasurer
- Racing secretary
- Social secretary
- Press secretary
- Club-runs captain
- Ride Leaders
- Club Welfare Officer
- Coaching representative(s)
- U18 Membership Elected Representative

3.2 These, together with an Auditor, shall all retire annually, but shall be eligible for re-election.

3.3 The General Secretary may, at the A.G.M. at which he/she is elected nominate a member to act during the year as Assistant General secretary, (with membership of the Executive committee) subject to approval of the nomination.

3.4 The Executive Committee shall have full management of the affairs and funds of “The Club”. It shall have full power to expel any member for misconduct and refuse admission to anyone they consider undesirable.

3.5 The Executive Committee is empowered to temporarily fill any vacancy caused by the death, resignation or otherwise, of any officer of “The Club”.

3.6 General meetings shall be held half yearly. These are to take place in the months of April and October.

3.7 Fourteen days’ notice shall be given of all General Meetings

3.8 Minutes of the last A.G.M. shall be read at the Half Yearly General Meeting. Half Yearly Meeting minutes for the second half of the year shall be read at the following A.G.M.



3.9 If at any meeting there does not consist of a quorum within thirty minutes of the time stipulated for the commencement of that meeting, it shall be declared void and a date thereupon decided for a further meeting.

3.10 Persons desirous of holding office with "The Club" shall be nominated by two members of "The Club".

3.11 Vice Presidents may be elected at any General Meeting as a recognition of services rendered to "The Club", provided that a two-thirds majority of the members present agree. Such Vice Presidents shall remain in office whilst retaining membership of "The Club", or until called upon by two-thirds of the members present to resign. Vice Presidents shall, by virtue of that office, be deemed members of all committees and shall be permitted to hold any other office within "The Club" to which they may be elected.

3.12. Whenever a committee member has a personal interest in a matter to be discussed, he/she must declare it, withdraw from that part of the meeting (unless asked to stay), not be counted in the quorum for that agenda item and withdraw during the vote and have no vote on the matter concerned.

3.13 The executive committee may delegate any of their functions to sub-committees but must specify the scope of its activity and powers; the extent to which it can commit the funds of the club; its membership; its duty to report back to the committee. The committee may wind up any subcommittee at any time or to change its mandate and operating terms.

3.14 No alteration of the foregoing rules shall be affected unless the ambiguity or interpretation of any rule has an adverse effect on the good running of "The Club" and its members. The Executive Committee shall be empowered to use its discretion and by a two-thirds majority amend the said rule. Any rule which has been amended shall be re-proposed at the next General Meeting for approval of the Club members.

3.15 "The Club" captain shall have charge of, and full authority on all official club runs.

3.16 Any question affecting "The Club" and not covered by the constitution shall be dealt with by the Executive Committee, whose decision on such questions shall be final.

3.17 The Committee will have due regard to the law on disability discrimination and child protection

4 – Auditing of club accounts

4.1 Each year "The club" can offer its accounts to an independent "appointed auditor".

4.2 If appointed, to meet the declared AGM timetable "The club" should submit accounts to an "appointed auditor" a clear 60 days prior to the AGM

4.3 "The club" treasurer should provide the "appointed auditor" with a set of accounts and contact details for 3rd parties to validate account entries, and all other information according to the process agreed with the "appointed auditor".

4.4 The "appointed auditor" should deliver back confirmation of compliance by 20 days prior to the AGM



5 – Membership of “The Club”

5.1 That persons wishing to become members of “The Club” shall supply all information required on an entrance form. All applying members must confirm their acceptance of this constitution and the clubs code(s) of conduct

5.2 All riding members should be affiliated to `British Cycling`, or `Cycling UK` (formerly Cyclist`s Touring Club), or some other body giving third party insurance, as all riders accept membership and agree to ride at their own risk.

5.3 That the Club shall consist of male and female members divided into the following classes with the annual rates of subscription as approved at the A.G.M:-

Junior members (Up to and including 17 years of age), -	£2-00 per person.
Adult members (over 18 years of age), -	£10-00 per person

5.4 Subscriptions shall become due on January 1st. for the current year. Unless a member`s subscription shall have been paid before February 28th that membership shall be taken as lapsed and they shall require re-election.

5.5 Children under the age of 16 shall only be allowed to attend main section club runs when accompanied by a parent/guardian or responsible adult.

5.6 That no member shall allow themselves to become a first claim member or official representative of any other cycling club without sanction of the executive committee.

5.7 Life membership shall be awarded to any member who has 21 years unbroken membership or who has rendered outstanding service to the Club. The member shall receive a club certificate denoting the same. For the purpose of life membership, junior members shall be regarded as members of the Club from the date of admission as a junior member.

5.8 The Executive Committee retains the right to refuse new membership at all times.

6 – “The Club” Disciplinary process

6.1 “The Club” maintains a published constitution and code of conduct for the best interests of its membership and overall running of “The club”

6.2 All members should attempt (as an ideal first step) to resolve any dispute themselves by talking face to face, whether alone or with an impartial (where ever possible) mediator(s), to resolve any issue that has come about. That said, “The Club” should have tolerance that this is not always possible, and should therefore not mandate this clause.

6.3 The instigation of the process

6.3.1 “The Club” maintains a disciplinary panel of 6 non office holding members, plus The Executive Committee to receive, review, and execute this disciplinary process

6.3.2 All members are entitled to raise a complaint (referred to as the ‘accuser’), which should be addressed to the general secretary

6.3.3 The general secretary should inform the accuser that they have received the complaint and will address in the soonest timeframe



6.3.4 The general secretary should appraise the complaint to ensure suitable 3rd party evidence can be obtained, in the interest of establishing, where practicably possible, a full and true account of events

6.3.5 The secretary should then approach the person the complaint is made about (referred to as the 'accused') to understand their side of the accusation.

6.3.6 Once 6.3.5 is satisfied, the complaint details and all evidence should be provided to the disciplinary panel

6.4 Disciplinary panel review of the accusation

6.4.1 The general secretary should allow 72 hrs for all points of view to be tabled by the disciplinary panel, summarise any collective proposals, and ask for a majority vote.

6.4.2 The proposal should receive a proposer, and seconder to create a decision on behalf of the panel, ideally this should be concluded within 7 days of the submission to the panel.

6.5 Announcement of the decision

6.5.1 The general secretary should then provide a response back to both the accuser and the accused.

6.5.2 This decision must be delivered to the parties involved on individual correspondence

6.6 Appeals

6.6.1 All parties are entitled to one appeal on the original decision each.

6.6.2 Any appeals must be in writing to the general secretary, and must produce new and overwhelming evidence likely to persuade and support a change in decision.

6.6.3 All appeals will return to clause 6.4.1

6.6.4 Once clause 6.6.2 has been undertaken, the disciplinary case will be closed.

6.7 Disciplinary measures

6.7.1 The disciplinary panel reserve the right to enforce the following measures in response to a decision

6.7.1.1 Full public apology, to be delivered verbally at an official club event

6.7.1.2 Suspension of membership (3 Months cited as a minimum)

6.7.1.3 Full and permanent (lifetime) termination of membership– where, this is a repeat offender; and/or the evidence demonstrates a serious lack of adherence to either this constitution and/or published code(s) of conduct; and/or there is criminal prosecution brought by the activity; and/or the individual brings "The Club" into disrepute in any way.

6.7.2 It is envisaged that these measures are used after a balanced review of evidence and establishment of (or as close to) the true facts.

6.7.3 These measures are not exhaustive, nor is it viewed that they are always to be the measures to call upon when decisions are made. However, if deemed serious enough, the constitution should guide the panel towards one of these conclusions.



6.7.4 It is envisaged that the panel show consistency in approach and refrain from making examples of members based on any personal opinions.

7 – Safeguarding and the protection policy

7.1 “The Club”, and its’ officers will act in accordance with British Cycling policies for safeguarding and protection (including Children and Vulnerable Adults).

7.2 “The Club” will have a nominated and trained “Club Welfare Officer” who should have no other official position within “The Club”, nor will they be related to an individual holding any official position within “The Club”

7.3 The Club Welfare Officer will not partake in coaching activities that are run by “The Club”

8 – Events, Handicaps and Awards

8.1 Awards or prizes for Club events shall be as follows:-

1st. fastest, ----- Trophy to be held for one year.

Ladies, Juniors/Juveniles, where there is a trophy, it will be held for one year.

All prize winners to receive an inscribed memento.

Reliability Rides, all Club members completing a ride will receive a certificate, any member completing all three rides in one year will receive an inscribed Club Medal. Entry fee:- £1 per ride.

8.2 Conditions for Club Records and standard times to be reviewed annually at the A.G.M.

8.3 The Racing Secretary and/or any other nominated official shall handicap all Club events where handicaps are awarded.

8.4 Time Trials. Counting events (which be any open or club event) for Barnsley Road Club`s Mens Best All Rounder competition and Veterans Best All Rounder (on Standard) competition shall be :- 80 miles, 100 miles and 12 hours. If no male or veteran finishes a 12 hour event then the counting events shall be, 28 miles, 80 miles and 100 miles. Counting events (which can be any open or club event) for Womens Best All Rounder competition shall be:- 28 miles, 80 miles and 100 miles. If no female rider completes a 100 mile event then the counting events shall be 28 miles and 80 miles.

8.5 junior members, (12 years of age and up to and including 18 years of age) shall only be eligible to compete in Club or `open` time trials subject to written consent of parents.

8.6 No second claim member with less than 10 years unbroken membership shall be allowed to compete for club awards.



9 Representation of “The Club”

9.1 All members share a collective responsibility as to how “The Club” is represented

9.2 All members shall adhere to the best of their ability “The Club” ’s Code of Conduct

9.3 Any member using any form of media to discuss "The Club", shall make only positive reference to “The Club”, members of “The Club”, events run by “The Club”, and/or cycle sport in general; and shall not use such platforms irresponsibly, or to harass, insult, victimise, or antagonise individuals or groups – in line with section 2.2 and section 2.3

9.4 Any member found in breach of 9.3

9.4.1 if using “The Club” ’s *electronic social media sites* will have “posts” deleted at the discretion of the groups administrators/moderators on the first instance (and be advised to desist)

9.4.2 if repeated occurrences are observed, the user will be barred from the group the posts relate to

9.4.2 if using printed media the member will be subject to the disciplinary committee process (section 6)

9.5 if any non-member is found to breach 9.3, they are instantly to be “blocked”

9.6 although there is no clear rules on membership of the “The Club” ’s *electronic social media sites*, some initial checks should be undertaken to outline the requestors knowledge of cyclesport to (attempt to) rule out or minimise any untoward agenda or ulterior motives behind their application (harassment, spamming, accusatory intent etc) which may show “The Club” in a poor light, and/or promote inappropriate causes.

10 – Dissolution of “The Club”

10.1 Dissolution – A resolution can be proposed, by any club member in advance of any AGM, (or EGM) to all members of the executive committee, providing there is submission of this proposal by 31st January, or 14 days prior to any EGM (By nature this will need to be fast paced) respectively.

10.2 The proposal must receive 100% of all executive committee votes in favour, to support any presentation of a resolution to dissolve the club in an official club meeting. The proposal will be addressed once by the executive committee and not carried over for future review. A response to the proposing member is required only to confirm the decision.

10.3 A resolution to dissolve “The Club” can only be passed at an AGM (or EGM) through a vote of the membership, and can only succeed if 80% or more votes are in favour, from those physically present (including abstentions) at the meeting.

10.4 In the event of the dissolution of “The Club”, any assets remaining after the satisfaction of all debts and liabilities shall not be paid to or distributed among the members of “The Club”, but shall be given or transferred to one or more of the following approved sporting or charitable bodies.

- a. A registered charitable organisation/s
- b. Another Club which is registered CASC
- c. The sports national governing body for use by them for related community sports.